

Proud to be a drug-free workplace.

Employment Application

Applicants are considered solely on the basis of qualifications and ability without regard to race, color, religion, sex, national origin, ancestry, age, veteran status, or disability. Main Street Gourmet is an equal opportunity employer and your response to any questions will be judged on the relevance to the position you are seeking.

APPLICATIONS MUST BE COMPLETED IN FULL EVEN IF ATTACHING RESUME.

Date of Application: _____

Position(s) applied for: _____

Date Available: _____

Referred By: _____

Personal Information

Name: _____
Last First Middle

Address: _____

City, State, Zip code: _____

Telephone: _____ Social Security: _____

If you become employed and are under 18, can you furnish a work permit? _____ Yes _____ No
Have you filled out an application here before? _____ Yes _____ No If yes, give date _____
Have you ever been employed here before? _____ Yes _____ No If yes, give date _____
Are you employed now? _____ Yes _____ No
May we contact your present employer? _____ Yes _____ No
Are you available to work: _____ Full-time _____ Part-time _____ Temporary
Can you travel if a job requires it? _____ Yes _____ No

Legal

Can you upon employment provide genuine documentation establishing your identity and eligibility to be legally employed in the United States? _____ Yes _____ No

Have you ever been discharged from any employment? _____ Yes _____ No

If yes, give names of companies and explain reason for discharge.

Have you ever been convicted of a crime within the last seven years (other than a minor traffic violation)? _____ Yes _____ No

If yes, please explain: (Conviction will not necessarily disqualify an applicant from employment.)

Education

Highest level of education completed: ___ high school ___ college ___ graduate school

Employment Experience

Start with your present or last job. **APPLICATIONS MUST BE COMPLETED IN FULL TO BE CONSIDERED FOR EMPLOYMENT.**

Employer	Name, telephone and address:
Dates	Job Title:
From: ____/____ mo. yr.	Hourly Rate Starting: Final:
To: ____/____ mo. yr.	List major duties: Reason for leaving:

List any period between jobs.

Employer	Name, telephone and address:
Dates	Job Title:
From: ____/____ mo. yr.	Hourly Rate Starting: Final:
To: ____/____ mo. yr.	List major duties: Reason for leaving:

List any period between jobs.

Employer	Name, telephone and address:
Dates	Job Title:
From: ____/____ mo. yr.	Hourly Rate Starting: Final:
To: ____/____ mo. yr.	List major duties: Reason for leaving:

List any period between jobs.

Employer	Name, telephone and address:
Dates	Job Title:
From: ____/____ mo. yr.	Hourly Rate Starting: Final:
To: ____/____ mo. yr.	List major duties: Reason for leaving:

List any period between jobs.

Special Skills

List any relevant specialized training, apprenticeship, or skills: _____

References

Business references (please do not list relatives).

Name	Address	Phone	Years Known
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Applicant Waiver:

I certify that the facts contained in this application are true to the best of my knowledge and understand that falsified statements will be cause for denial of employment or immediate termination of employment regardless of when or how discovered. If hired, I agree to abide by all rules and regulations of Main Street Gourmet.

I understand and agree that if employed, the employment is "at will." If hired, my employment is for no definite period and may be regardless of the date of payment of my wages or salary, be terminated, with or without cause, at the option of either Main Street Gourmet, or myself.

I grant permission to investigate any of the information included in this application as part of the pre-employment investigation in addition to contacting my former employers. These inquiries to my former employers will include information as to my work habits, performance, experience, verification of dates employed and salary along with reasons for terminations. I understand that investigative background inquiries may be made on myself including consumer, criminal, driving and other reports. If any of the reports are ordered the company will act in total compliance with the Fair Credit Reporting Act and I will be notified in advance in writing, for my authorization and about my rights under the law. I authorize anyone possessing this information to furnish it to Main Street Gourmet, and/or a 3rd party company upon request and I release anyone so authorized from all liabilities and damages whatsoever in furnishing, obtaining or using said information.

Note: All applications remain active for six months. After this period of time, the applicant must submit a new application.

Employment is subject to:

- Passing of a post offer, pre-employment drug test.
- Favorable reports from outside agencies on verification of information supplied.

Signature: _____

Date: _____

Social Security Number: _____